

Summary of minutes DigiShape Partnermeeting – 29 februari 2024

Location:	Rijkswaterstaat, Griffioenlaan 1, Utrecht
Time:	15:00 - 16:30 uur
Participants:	fysiek: Barbara Schouten (IHM), Marieke Teerds (RWS), Gert Jan Schotmeijer (Deltares), Thijs de Boer (RHDHV), Peter Thijse (MARIS), Bas Kolen (HKV), Sander Steenbrink (Boskalis), Marlies Sikken (SmartPort), Rina Clemens (W+B), Joan Staeb (RWS), Anne de Weme (Arcadis), Simon Haafs (I&W-DGWB), Mark van Koningsveld (van Oord/TUD), Maurice Kok (van Oord), Jose Antolinez (TUD), Hanneke van der Klis (Deltares), Chris Karman (DigiShape) online: Johan de Jong (MARIN), Wouter Zomer (BZIM)
Absent / cancelled:	Bunno Arends (HbR), Arnold Lobbrecht (Hydrologic), Stefan Aarninkhof (TUD), Wouter de Hamer (RHDHV), Bart van Mierlo (PeriPlus)

1. Opening

- *Hanneke opens the meeting by announcing that it will focus on renewing the collaboration within DigiShape.*

2. Minutes and summary of previous meeting (23 november jl) – appendix 1 and 2 (decision)

- *Minutes are agreed upon by the participants*

3. Multiannual plan 2024-2027 + yearplan 2024 - appendix 3 (decision)

Chris explains that the joint discussion about recalibrating and refining the strategy has led to a multi-year plan that gives direction to the collaboration in the coming years. On the last page, the goals for this year are displayed: the 2024 annual plan.

The plan is discussed, answering some questions:

- *New thematic areas can be introduced over time as an organic process. If partners feel a need to work on a new topic and this topic gains enough traction, it may become a new theme.*
- *Sharing of data is not explicitly mentioned in the cooperation agreement, but it is a key element of the multi-annual plan. The TO2 DigiLab project was mentioned as a means to accelerate datasharing within DigiShape. Partners stress the importance of making DigiShape a partner in the TO2 DigiLab final proposal.*
- *The DigiShape Core-team stresses that it is important that partners strive to connect all their relevant activities to DigiShape. Only then we can create the impact we are looking for as a network initiative. Potentially relevant cases can be discussed with Chris to see if and how we can involve the DigiShape partners and community.*

Partners agree with the proposed Multi Annual Plan and Plan 2024

4. Renewal of the cooperation agreement '24 – '27

Hanneke explains that many partners have now expressed their intention to continue the cooperation within DigiShape in a new strategy period. In this agenda item, we will go over the final issues with each other in order to sign the new cooperation agreement in March.

- **Budget 2024 en partner contribution adjustment** (decision)
During the previous partner meeting it was decided to grant the in-kind partner contribution as a rebate if a concrete contribution was actually made. The core team was asked to elaborate on this, also in light of the annual budget. Some partners re-open the discussion about the decided approach to the partner contribution, as it might for some partners lead to unfavourably high cash contributions, ultimately leading to the need to leave the partnership. The core-team is requested to come up with an intermediate proposal, applying the same groundrules for all partners, and approach all partners for their approval in the coming weeks.

- **Signature SOK** (decision)
In the previous partner meeting it was decided not to make any substantive changes to the cooperation agreement. The proposal is for each partner to sign the SOK for themselves, after which the SOK will be digitally compiled with the signature pages of all partners. All partners agree

5. Chairman 2024 (decision)

- a. *Hanneke repeats that it was her intention to hand over the gavel to a successor. Since no partners have indicated their candidacy for this position, she indicates that she is willing to continue their role as chairman of the PartnerBeraad for the next period. All partners agree*

6. Closure

Next meeting not yet set, will typically take place after summer.